Kettins Parish Hall

Minutes of Management Meeting Monday 30th June 2014

1. In attendance: Trustees - Russell Miller, David Wheatley, John Kettles. Non Trustees – Andy Robb, Graham Bell, Susan Smith, Joanna Robertson.

Apologies: David Cox, Peter Middleton, Isobel Hynd, Tam Miller, Raymond Gow.

1. Minutes of 2nd June – proposed by DW and seconded by JK.
2. Matters arising from the minutes

Guildtown visit still to be arranged. **Action RM**

Web site is now created. [www.ketttins.org](http://www.ketttins.org) Need all the groups to send Joy Howat their news, contacts and photos. **Action: All**

Need a fundraising page and links to Facebook.

1. Governance

Constitution and Membership forms to be completed for next meeting. **Action: RM/SS**

1. Treasurer Report

Accounts to end March 2014 are being prepared and ready soon. **Action : DW**

In the bank £6442

DW does not have the time necessary to do the Treasurer job, so looking for a volunteer to take this on.

1. Project Development

Planning application to have a response by 2nd July. Await outcome.

Project expenses and plan – being finalised.

Fencing quote - £2000 + VAT . The in kind proportion to be calculated. **Action : RM**

1. Funding

Scottish Land Fund awaiting outcome.

1. Fundraising

Cateran Trail 12th July– Finalising the names of the walkers. Need a support crew to follow the walkers. SS and Isobel Hynd. 8.00am start at Kirkmichael.

Beetle Drive – date to be set, Charity Shop - November, Christmas Raffle – Tesco 30/31st Oct and Co-op 5th/6th Dec, Coffee morning 13th Dec. Prizes Hamper, £100 and smaller prizes.

1. AOCB

AR agreed to take on the role of Minutes secretary. SS to do a handover. **Action : SS/AR**

1. Date of Next Meeting – 18th August 2014, 7pm at Kettins School.