**Kettins Parish Hall Committee Meeting**

**Monday 18 September 2014 in Kettins School**

1. **Welcome & Apologies**

The chairman welcomed everyone to the meeting which followed on from the AGM.

**Attendees:**

**Trustees**: R Miller (chair), S Smith, P Middleton, J McLean (Treasurer), G Bell, D Cox, I Hynd, C Bissett, J Kettles, D Wheatley, A Robb (Secretary)

**Non Trustees**: P Middleton

**Apologies**: R Gow

1. **Minutes of Meeting on 18 August 2014.**

The minutes of the meeting were proposed by I Hynd and seconded by S Smith.

1. **Matters Arising**

These were all taken under the relevant agenda items.

1. **Governance**

The new constitution had been adopted by the AGM. Two posts were filled as follows: J McLean was proposed as treasurer by RM and seconded by DW; Andy Robb was proposed as secretary by I Hynd and seconded by S Smith. It was also noted that in the future we might require someone with professional accountancy skills especially during the build phase when large sums of money were involved.

1. **Treasurer’s Report**

Current signatories for cheques etc were RM, DW and IH. RM would contact the bank to get the necessary forms to change DW to JM. The current balance in the account was as follows: balance at last meeting was £8208.88; sponsored walk £200; in hand £200; £20 to the bank for the sponsored walk; a donation of £20; and a grant from the Thomson Trust of £500. The current balance was £8948.88.

1. **Project Development**

All the planners’ queries had been dealt with and the application was again open for comment until 16 September. Petitions of support would be submitted before that date. A decision was expected at the October planning meeting. The tree report for the Planners had been prepared by Arboretum International at a cost of £548. No problems were encountered.

It was also noted that work on the car park could start immediately we received planning approval.

1. **Funding**

**Scottish Land Fund: t**he application had been successful and offers of £20,678 for capital and £4,750 for revenue (the feasibility study for the main project) making a total of £25,516 had been made. The Chairman would reply and accept the conditions. It was important to note that there should be no publicity of this until after 23 September 2014. Hallyburton had agreed to sell the land subject to a ransom strip which could only be crossed for the purposes associated with the Hall or Pitch. Final negotiations could now be entered into with them.

Applications to Thomson, Cairncross and Grants Direct (all run by P&K Council) had been submitted and we had already received £500 from Thomson. These three applications were to cover the costs associated with moving the garage; providing a car park; and perimeter fencing and hedging. Further applications to Legacy 2014 were still to be submitted as was the main one to the National Lottery.

1. **Fund Raising**

**Bingo Tea**: it was agreed to defer this to next year due to not being able to get the Strathmore Bowling Club venue at the appropriate date.

**Beetle Drive:** this would be held on Friday 3 October at 7pm in Kettins School. IH was leading on this and RM would provide raffle tickets. Donations for raffle tickets would be gratefully accepted.

**Charity Shop**: this would take place from Monday to Saturday on the week of 23 November 2014. Additional clothes hangers and volunteers were required.

**Coffee Morning/Xmas Raffle**: a coffee morning would be held on 13 December in Kettins Church Hall. Prizes would be a Xmas hamper, £100 plus any other donations. 2500 tickets would be printed. RM had arranged that tickets could be sold at Tesco in Blairgowrie on 30/31 October and 1 November. He will try to arrange 6 December at Co-op Coupar Angus. Volunteer ticket sellers were required.

**Ploughing Match**: this was still in planning.

**Fencing**: we would seek donations of fence posts etc from appropriate individuals/organisations.

1. **AOCB**

Nil

1. **Date of Next Meeting**

27 October 2014