

Kettins Parish Hall

Minutes of meeting Monday 16 February 2015

1. **Welcome & Apologies:** The Chairman welcomed everyone to the meeting.

Attendees:

Trustees:	
Russell Miller	Graham Bell
John McLean	John Kettles
Susan Smith	Isobel Hynd
Andy Robb	David Wheatley
Non Trustees:	
Peter Middleton	Joanna Robertson

Apologies: Raymond Gow and Cheryl Bisset.

2. **Minutes of meeting on 16 January 2015:** these were agreed and adoption proposed by Susan Smith and seconded by John McLean.
3. **Matters Arising:**
- Agenda Item 3(b):** Senscot had confirmed that the Constitution had been amended and that OSCR had approved the amendment
 - Agenda Item 6(a):** The risk assessment had been done for the tree felling and a further one done for work on the car park.
 - Agenda Item 6 (c):** Peter Grewar had delivered stones. Some minor issues had arisen around the use of red diesel which had been resolved. It was agreed to write to PG to express our sincere thanks. **Action: Andy Robb**
 - Agenda Item 6 (d):** the offer to buy the land from Hallyburton had been lodged with their solicitors. The main problems would be the timing in completing the car park and fencing work before the end of March as the grants on those had to be claimed by then.
4. **Governance & Membership:** the amendments to the Constitution are noted above. To date a total of 100 membership applications had been received. A list of those would be compiled. **Action: Andy Robb.**
5. **Treasurer's Report:** It had been a quiet month with little activity. Grateful thanks were expressed to D H Hynd & Son for their contribution. The current balance was £11,608. The accounts were to be audited as at the end of March. John McLean had spoken to Helen Hally to confirm the details required and would check with the OSCR website to ensure that we were keeping all that was required.

6. Project Development:

- a. The Risk Assessment had been done for the tree and was in hand for the car park. Details would be discussed with Lindsay Patterson who would be carrying out the work. The Committee would need to ensure that somebody was in attendance to keep the site clear of visitors during this work.
- b. A newsletter would be produced before we started work on the car park and would be posted on the Village Noticeboard and circulated to the current list.

Action: Russell Miller

- c. A meeting had been held with P&K Council representatives on site and they seemed content with the proposals regarding the water main.
 - d. There had been no progress regarding the move of the garage but that would not delay work on the car park.
 - e. We needed to check the costs of water and electric connections for the new hall in due course.
7. **Funding:** A meeting had taken place with Douglas Westwater. He would supply a first draft of a Business Plan in 6-8 weeks but would require a proper costing for the project before this could be finalised.

8. Fund Raising:

- a. **The Beetle Drive** had been organised for Friday 20 March which would run along the same lines as before. Posters were available for any Committee members who could make use of them.
 - b. **Quiz:** it was decided not to proceed with a quiz at the moment as one as held regularly in Burrelton Park and one was proposed at the end of February in Coupar Angus.
 - c. **Fete:** The village fete would be held on Sunday 7 June. The Parish Hall Committee would take a stand and David Wheatley would do the burgers.
 - d. **Sponsored Walk:** it was proposed to do a sponsored walk around the Parish boundary. This would largely be on existing paths and would go up as far as the windmills. It was provisionally agreed to hold this on Saturday 20 June 2015.
 - e. **Bandirran Windmills:** it seemed that there was now a possibility that we might fall into the area where projects were able to receive some capital funding. This would be checked out.
 - f. **Charity Shops in Coupar Angus & Blairgowrie:** **Action: Isobel Hynd** would check out the availability of dates in each of these.
 - g. Assistance from SSE: we needed to identify possible dates when we could make use of assistance. At the moment we visualised help selling raffle tickets and in the Charity Shop.
9. **AOCB:** once we had produced the Business Plan we needed to consider how best to seek assistance from businesses etc in the Community.
10. **Date of Next Meeting:** Monday 30 March 2015 at 7pm in the school.