

# Kettins Community Hub Health and Safety Policy

## Part 1 - Health and Safety Statement

The Hub Committee is aware of and accepts its responsibility to all hub users and employees/volunteers to ensure, as far as reasonably practicable, their health, safety and welfare.

All reasonable steps will be taken by the Hub Committee to meet this responsibility to provide a safe and healthy environment for employees/volunteers and hub users, visitors and contractors.

- to provide welfare facilities (toilets and kitchen) up to standard to ensure a healthy environment.
- To undertake a Risk assessment, establish necessary control measures and review these on a regular basis.
- to carry out regular safety checks on all portable electrical appliances (PAT) and equipment provided by the Hall Committee.
- to adopt laid down fire regulations (Fire Safety (Scotland) Act 2005) and undertake a Fire Risk Assessment.
- to provide information and instructions on appliances and equipment provided by the Hub Committee.
- to review and revise this policy as necessary and review it annually

Signature  .....

Chairman

Date 15/11/23 .....

Review date 31/10/23 .....